



Downwind Trading Co., Inc. (Here on called Damon's) is an Equal Opportunity Employer. All applicants and associates are considered for employment, development, advancement and compensation based upon their skills and performance, without regard to race, color, religion, sex, national origin, age, disability or veteran status. This form is designed to elicit data regarding an applicant's ability to successfully perform the job for which she/he is applying.

Please note: **WE ARE A NON SMOKING - NON CELL PHONE PROPERTY. EMPLOYEES MAY BE REQUIRED TO PARK OFF SITE WHILE WORKING AT DAMON'S.**

**PERSONAL INFORMATION - Please Print**

Name: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_ / \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

If hired by Damon's are you able to provide proof of eligibility to work in the United States? Yes  No

Are you at least 18 years of age? Yes  No  if not, you may be required to provide a school work permit.

**EMPLOYMENT INFORMATION**

Position(s) applied for: \_\_\_\_\_ Wage Desired: \$ \_\_\_\_\_

Date Available: \_\_\_\_\_ Are you willing to relocate? Yes  No  Travel? Yes  No

How were you referred to our organization? \_\_\_\_\_

Have you been employed by Damon's? Yes  No  If yes, when and where? \_\_\_\_\_

Do you have any relatives who currently work for Damon's? Yes  No  If yes, who? \_\_\_\_\_

Type of Employment Desired? Full-time  Part-time  Regular  Temporary

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Mornings							
Afternoons							
Evening							

Have you ever been convicted of a felony? Yes  No  If yes, please describe: \_\_\_\_\_

Note: Felony conviction does not automatically bar a candidate from employment.

**EDUCATION**

Name and Location	Courses of Study	Graduated?	Degree Earned
High School		Yes <input type="radio"/> No <input type="radio"/>	
College		Yes <input type="radio"/> No <input type="radio"/>	
Other		Yes <input type="radio"/> No <input type="radio"/>	

**EMPLOYMENT HISTORY – Please start with the most recent**

1. Company: \_\_\_\_\_ Last Position Held: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Name of Supervisor: \_\_\_\_\_  
Hire Date: \_\_\_\_\_ Term Date: \_\_\_\_\_ Last Salary/Wage Rate: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
Description of duties/responsibilities: \_\_\_\_\_  
\_\_\_\_\_ May we contact: Yes  No

2. Company: \_\_\_\_\_ Last Position Held: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Name of Supervisor: \_\_\_\_\_  
Hire Date: \_\_\_\_\_ Term Date: \_\_\_\_\_ Last Salary/Wage Rate: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
Description of duties/responsibilities: \_\_\_\_\_  
\_\_\_\_\_ May we contact: Yes  No

3. Company: \_\_\_\_\_ Last Position Held: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Name of Supervisor: \_\_\_\_\_  
Hire Date: \_\_\_\_\_ Term Date: \_\_\_\_\_ Last Salary/Wage Rate: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
Description of duties/responsibilities: \_\_\_\_\_  
\_\_\_\_\_ May we contact: Yes  No

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**PROFESSIONAL REFERENCES - Only use references that are not related to you.**

Name	Relationship	Employer	Daytime Phone
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

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**ACKNOWLEDGEMENT**

I do hereby authorize any person, firm, corporation or other entity to furnish any information requested by this employer, relative to my character, police or criminal records, employment history, or educational credentials. I do further release and discharge any party delivering information to this employer pursuant to this authorization from any liability, claims, charges or causes of action which I may have as a result of the delivery or disclosure of any information requested by this employer. I certify that all statements on this application for employment are true and complete, and I understand that any false, misleading, or omitted statements shall be considered sufficient cause for my immediate discharge, if employed. Further, I understand that this employment application and any other company document or statements made should not be construed as direct, implied, or inferred contracts of employment between this employer and myself. I understand that if hired, my employment will be at-will, meaning that my employment and compensation can be terminated with or without cause and with or without notice at any time, at the option of either this employer or myself.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_